

**Workshop on Successful Participatory Sustainable Agriculture Production  
and**

**Preparation for the DDMP and Student Recruitment**

**Agenda**

**8 - 9 March 2018**

**Faculty of Agriculture, Chiang Mai University, Thailand**

**7 March 2018**

Arrival of the participants

20.00

Dinner

**8 March 2018**

**8.45 Registration**

**9.00 Brief Summary of PISAI project and the Kick-off Meeting**

**9.20 Activities to be accomplished according to work plan**

- **Assessment study of practical sustainable production of different agricultural production at small, medium and large scale in Thailand and European environments (CMU and Didier)**
- **Discussion on the assessment study**

10.30 Coffee break

**10.45 Defining learning objectives for the DDMP and student research framework**

**11.30 Progress on Module Development:**

**Module 1 – KU & CPUH & SupAgro**

**Module 2 – KKU & IRD & UHEL**

**Module 3 – CMU & CULS & PSU**

12.15 Lunch

**13.00 Rules and Regulations at Each Partner University (Each partner prepare the brief set of rules)**

***Case Study: Chiang Mai University presented by Related office at CMU***

**14.00 Brainstorming on main issues DDMP under PISAI between Thai partners**

- **The Suitable DDMP Structure between Thai Partners**
- **Co-supervision between Thai partners**
- **Co-supervision between Thai partners and EU partner**

15.00 Coffee break

**15.20 Development of Guideline for Co-supervision between Degree Granting Universities**

17.00 Return to Hotel

18.30 Dinner

9 March 2018

9.00	<b>Discussion on the following issues</b> <ul style="list-style-type: none"><li>• <b>Student Recruitment</b></li><li>• <b>Qualification, Criteria and Selection Process</b></li><li>• <b>Detailed Timeline for Student Recruitment and Enrollment</b></li></ul>
10.30	Coffee Break
10.45	<b>Continued Discussion</b> <ul style="list-style-type: none"><li>• <b>Development of Program Guidelines and Quality assurance (English and Publication)</b></li></ul>
12.15	Lunch
13.15	<b>Conclusion</b>



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## Minutes

### Workshop on Successful Participatory Sustainable Agriculture Production and Preparation for the DDMP and Student Recruitment

8 - 9 March 2018

Faculty of Agriculture, Chiang Mai University, Thailand

#### Agenda

##### 8 March 2018

1. Brief Summary of PISAI project and the Kick-off Meeting
2. Activities to be accomplished according to work plan
  - Assessment study of practical sustainable production of different agricultural production at small, medium and large scale in Thailand and European environments (CMU and Didier)
  - Discussion on the assessment study
3. Defining learning objectives for the DDMP and student research framework
4. Progress on Module Development:  
Module 1 – KU & CPUH & SupAgro  
Module 2 – KRU & IRD & UHEL  
Module 3 – CMU & CULS & PSU
5. Rules and Regulations at Each Partner University (Each partner prepare the brief set of rules)  
*Case Study: Chiang Mai University presented by Related office at CMU*
6. Brainstorming on DDMP main issues between Thai partners
  - The Suitable DDMP Structure between Thai Partners
  - Co-supervision between Thai partners
  - Co-supervision between Thai partners and EU partner
7. Development of Guideline for Co-supervision between Degree Granting Universities

##### 9 March 2018

##### Discussion on the following issues

- Student Recruitment
- Qualification, Criteria and Selection Process
- Detailed Timeline for Student Recruitment and Enrollment
- Development of Program Guidelines and Quality assurance (English and Publication)



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## The Minutes

### I. Assessment study of practical sustainable production of different agricultural production at small, medium and large scale in Thailand and European environments (CMU and Didier)

Dr. Pornsiri gave an overview of the review on the sufficiency economy to the participants. The European environment will be added on to the study by Dr. Didier.

### II. Defining learning objectives: Below are the learning objectives that agreed by all members.

1. Students comprehend and are able to relate all components of sustainable agriculture from upstream to downstream.  
นักศึกษา มีความเข้าใจ และสามารถเชื่อมโยงระบบเกษตรยั่งยืน ตั้งแต่ต้นน้ำถึงปลายน้ำ
2. Students gain professional skills through the hand-on experiences under real and diverse production conditions  
นักศึกษามีทักษะวิชาชีพทางการเกษตรผ่านการปฏิบัติและประสบการณ์จริงในสภาพแวดล้อมที่หลากหลาย
3. Students' ability in responding to the stakeholder problems in relation to sustainable agriculture  
นักศึกษาทำวิทยานิพนธ์ตอบโจทย์ของผู้มีส่วนได้ส่วนเสียได้จริง (เช่น เกษตรกร)
4. Students obtain knowledge and techniques in a wide perspective from experts of partner institution at both national and international levels  
นักศึกษาได้เรียนรู้จากผู้เชี่ยวชาญในระดับชาติและนานาชาติ
5. Students develop English language and cross cultural skill skills  
นักศึกษาได้พัฒนาทักษะทางภาษาและเรียนรู้ข้ามวัฒนธรรม
6. Development of soft skills such as adaptation to work environment and organization culture through the close contact with the professionals during their study and research  
นักศึกษาได้เรียนรู้ในการปรับตัวให้เข้ากับสถานการณ์และการทำงาน

### III. Progress on Module Development

#### Module 1- KU & CPUH & SupAgro

The discussion on the revised version was summarized as follows:

- 1) There should be a preparation period of about 2-3 days before the commencement of the module activities.



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- 2) Adjustment should be made so that students will be at KU continuously for 5 days and being in the field for 10 days, then getting back to the university for 4 days and going back to the field for the last 2 days. This is according Thilde's suggestion for the benefit of students to be with farmers and better understanding the real situation. However, there is a concern for the arrangement difficulties for the second trip to the field and the participation of the local authorities and government personnel.
- 3) Assignment before joining the module  

Concerning the assignment for students, there should be an instruction on framework and timing in order that students can prepare the materials before joining the module. It should also state in the instruction whether the assignment is individual or group task.
4. The module contents should be in the same format as others which was given after the kick-off meeting.

### **Module 2 – KKU & IRD & UHEL**

The discussion on the revised version was summarized as follows:

- 1) There should be a preparation period of about 2-3 days before the commencement of the module activities.  

KKU may have teaching staff participates in the module activities when the teaching is by the EU partners.
- 2) KKU confirmed the timing of Module 2 in November-December however, the exact dates will be confirmed later.

### **Module 3 – CMU & CULS & PSU**

The discussion on the revised version was summarized as follows:

- 1) Preparation period: 5-7 Aug 2018
- 2) CMU will discuss with Petra for appropriate travelling dates for further arrangement.



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### **Conclusion on Module Organization**

- 1) The module activities should not be repetitive e.g., icebreaking should be in only one module.
- 2) Thai university partners should have a team for arrangement of the module and the logistics for both students and teaching staff who are the teaching team for both Thai and EU partners. The estimated number of students and teaching staff is approximately 20. There will also be 1-2 members from Thai partner universities attending the modules however they may not be participating for the whole 21 days. There should be a team meeting between Thai and EU teaching staff as well as other supporting members in order to lay out the work plan.
- 3) PSU will prepare guideline for the logistic preparation for Thai partner universities.
- 4) Each module will produce a handbook for students that cover details of the contents
- 5) In the case of modification, this is acceptable if the previous activities are not possible/ or need to be changed such as switching the dates between activities etc.
- 6) Registration of participants should be done for every module activity.
- 7). Thai partners send the final adjustment to PSU by 18 March 2561

### **IV. Rules and Regulations at Each Partner University (Each partner prepare the brief set of rules)**

The regulations at Thai partner universities differ for some issues. The main issues are 1) number and level of publication, CMU requires 2 for the research track while most partners require 1 publication 2) English proficiency requirement. These issues need serious attention when selecting the students and planning out the program between Thai partners.

The table summarizing the regulations at each university will be disseminated to Thai partner universities, involving teaching staff and the students.

### **V. Brainstorming on DDMP main issues between Thai partners**

#### ***The suitable DDMP Structure between Thai Partners***

The suitable DDMP structure will depends on the regulations at each Thai partner university. Therefore, each university has to provide the suitable structure according the provided template at the meeting. In some cases, there may be rearrangement of the study plan to suit each student.



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### ***Co-supervision between Thai partners***

In order to run the program between partners smoothly, below are the points that need to be taken into consideration:

- Topic of interest/ research expertise is the key issue when pairing the Thai partners.
- Co-selection of student/ interview should be conducted between a pair of the degree.
- Appointment to be co-supervisor at host university is compulsory
- Availability of research fund at home and host universities.
- Student work plan needs to be discussed and agreed between home and host supervisors.
- Regular monitoring/ visit of the home involving advisors should be done.
- Proposal and thesis examination should be attended by both home and host supervisors.

### ***Co-supervision between Thai partners and EU partner***

- Topic of interest/ research expertise of both partners should be the priority for collaboration.
- Candidate student and matching for EU professor will be based on the research field.
- Appointment to be co-supervisor at home university is needed.
- Reviewing student work plan should be carried out during the development of thesis research.
- Regular monitoring should be arranged using internet tools.
- EU partners can attend the proposal examination via on-line protocol or only review the proposal before the examination. This will be case by case basis and depends on each Thai university practices.
- Thesis examination, EU partners can attend the examination before the Project Conference in the last year of the project or via on-line protocol. This will be case by case basis and depends on each Thai university practices



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### ***Development of Guideline for Co-supervision between Degree Granting Universities***

The guideline should be developed so that the partners will be able to follow and will help reduce the incident of emerging problems.

### **VI. Student Recruitment, Qualification, Criteria and Selection Process and Timeline**

The following items were agreed for the student recruitment process.

- Topics of interest/ research expertise/potential research fields are sent to PSU so that it will be listed on the website for student decision.

The information should be sent to PSU by the end of March 2018 to [krajana.t@psu.ac.th](mailto:krajana.t@psu.ac.th)

- Students can select 2 host universities in the on-line application form
- Co-selection of student/ interview by selection committee that composed of representative of each Thai partner university (4 members in total). The representatives are as follows:

PSU – Dr. Chutima Tantikitti

KU – Dr. Buncha Chinnasri

KKU – Dr. Supat Isarangkool na Ayuthaya

CMU – Dr. Pornsiri Suebpongsang

- The Selection Committee should identify co-supervisor at host university
- Required document for application

#### 1) Transcripts of record

In the case of current M.Sc. applicant, both B.Sc. and M.Sc. level are required. If the applicants are a current M.Sc., he/she should not be beyond the second year.

#### 2) CV - including achievements, reward , etc.

#### 3) English test results – If the students cannot submit the test results on application deadline, he/she can submit the video clip on sustainable agriculture of 2 minutes. The applicants will need to submit the test results on the day of interview.

#### 4) Motivation letter – addressing the interest in sustainable agriculture





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- On the on-line application form, applications have to specify a home and 2 host universities
- Qualifications for enrollment into the M.Sc. will depend on each program at the home university.
- The on-line application period will be 1 April – 20 May 2018 at:

<http://www.natres.psu.ac.th/pisai/register>

- The interview will be at home university by selection committee during the review meeting on the following dates:

- At Khon Kaen Univ. on 24-25 May 2018
- At Chiang Mai Univ. on 28-29 May 2018
- At Kasetsart Univ. on 30-31 May 2018
- At Prince of Songkla Univ. on 1<sup>st</sup> week of June 2018

- Announcement of selected applicants – 10 June 2018
- Financial issues for students

- Mobility to attend the modules will be covered by PISAI project
- The students will receive 10,000.- baht/month when staying at host university. The maximum stay is 10 months. The travel cost from home to host university will be provided according to EU rules of not more than 275.- Euro.
- There is a MoU between Thai partners for tuition fee exemption being developed. We are waiting for KKU and KU to return the draft MoU for the further step of signing the agreement.

## VII. Development of Program Guidelines and Quality assurance (English and Publication)

A draft guideline has been developed and more details will be included according to the discussion from this meeting.

### Miscellaneous issues:

- Field equipment purchase  
Each Thai partner should send the specification and quotation to PSU by the end of March 2018 to Dr. Krachana. The information will be sent to EU agency for approval and permission to buy the equipment.



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### Timeline for important tasks

Activities	Deadline
<b>Send specification together with quotation (ใบเสนอราคา) of field equipment</b> (Email: Krajana.t@psu.ac.th)	March 2018
Each university sends research area	16 March 2018
<b>Final Contents of Module submitted to PSU for circulation for the review by partners</b>	End of March 2018
<b>Student application period</b>	1 April – 20 May 2018
<b>Selection of student (at home university)</b>  -At Khon Kean University -At Chiang Mai University -At Kasetsart University -At Prince of Songkla University	24-25 May 2018 28-29 May 2018 30-31 May 2018 1 <sup>st</sup> week on June 2018
<b>Purchase of field equipment</b>	October 2018
<b>Announcement of the selected applicants</b>	10 June 2018