

## Skype Meeting #5 – Consortium

### Minutes of the Meeting

9 July 2019, 14.00 Thailand time (9.00 am for EU partners)

#### Members: Project Partner Coordinators/Representatives

P1 –PSU	Dr. Chutima Tantikitti Dr. Krajana Tainchum Mrs. Siriporn Prompat Miss Parittiya Sae Jew
P2– KU	Dr. Buncha Chinnasri
P6 – K KU	Dr. Supat Issarangkool na Ayuthaya
P7 – CULS	Dr. Petra Chaloupková

## 1. Report on the activities and progress of PISAI

### 1.1 Submission of Mid-Term Report:

The report was submitted on April 14, 2019.



EACEA has not sent the evaluation results on the report yet.

The second pre-finance has not been submitted due to the required document to declare the spending is not sufficient to request the second pre-finance. The request should be submitted by July 2019.

**Annex V - TABLE OF ACHIEVED / PLANNED RESULTS** that submitted together with the mid-term report was included in the agenda.

### 1.2 The call to recruit students for the second batch

The call has been open from 1 April – 20 May 2019. At the end of the call, there were 8 applicants including foreign applicants from Pakistan (2) and Cambodia (1). The numbers were below the committed outputs of 17 for the second batch (including the one dropped out from the first batch). The call was then extended until June 15. The updated numbers are 25 applicants.

The interview was at CMU on June 5, PSU on July 1, KCU on July 3 (through telephone communication), and Skype interview for 2 applicants from KU on July 3. For applicants from the foreign countries, we have contacted them via e-mail to explain about the support provided by PISAI, but received no response. Most likely, they are looking for a full support.

As of now, the students who confirmed to do DDMP under PISAI are as listed below:

University	Student Name	Total	1 <sup>st</sup> Batch (2018)
CMU	1. Miss Jirattikan Yontawong 2. Miss Kawintip kongin 3. Miss Ploiphailin Tantiwit 4. Mr. Weerachai Pengple 5. Miss Ammarin Auparakat	5	2
PSU	1. Mr. Suppanat Thaneerat 2. Miss Kanokwan Maaiad 3. Miss Sudarat Chantakam 4. Miss .....*	4	6
KCU	1. Mr. Chutisorn Deemak	1	5
KU	1. Miss Pharnthawon Phanbut 2. Miss Sanida Khoonpanich (semester 2, not attending Module 1. She will attend later at CMU)	2	2
<b>Total</b>		<b>12</b>	<b>15</b>
<b>Needed</b>		<b>5</b>	<b>(Total 32)</b>

\* Missing at the time of agenda preparation

### 1.3 Teaching staff going to EU partner universities:

- CMU has completed the tasks – Dr. Saowaluck to CULS in December 2018, Dr. Jirawan to UCPH in March 2019 and Dr. Pornsiri to CULS in April 2019.
- KU has completed the tasks – Dr. Buncha and Dr. Sudsaisin to SupAgro in September 2019 and Dr. Oranutda to UCPH in May 2019.
- PSU completed the tasks – Drs. Krajana Tainchum, Ladawan and Teeyaporn to UCPH in May 2019.
- KCU - Two teaching staff will join the students to CULS in September 2019 and Dr. Supat will join the Torpentag Conference in 2020 with students.

#### 1.4 Equipment:

The letter and stickers with EU and PISAI logo has been sent out to all Thai partners as requested in order to facilitate the process for inventory number at each university.

## 2. Tasks and Issues for consideration

### 2.1 First group of Thai students going to CULS

The first group of Thai students together with two KKU teaching staff, will go to CULS. The duration is 10 days including travelling days and Petra has proposed 24 September – 2 October 2019. During the Skype meeting #4, our EU partners suggested for the students to join Torpentag Conference in 2020. However, there are students who will graduate in 2019 or early 2020, they will not be able to join the Torpentag Conference during 18-20 September 2020. The call for abstract submission will possible be in January 2020 and the deadline is May 1, 2020.

The meeting with students was therefore held on May 1, 2019 to have a conclusion on the trip of the first group. The majority of the first batch students will be joining the Torpentag Conference in 2020. The first group in September 2019 is listed below:

Students	Teaching staff (KKU)
<ul style="list-style-type: none"> <li>- Mr. Seksan (CMU)</li> <li>- Miss Keminee (PSU)</li> <li>- Miss Wantanee Meelun (KKU)</li> <li>- Miss Chatnapa (KKU)</li> </ul>	<ul style="list-style-type: none"> <li>- Dr. Panupon</li> <li>- Dr. Sukanlaya</li> </ul>

Petra has already sent the letter of invitation to all members of the first groups for VISA application. PSU will send via e-mail the Letter of Support for the trip to all members by Jul. 15.

#### **Issues:**

- CMU, KKU and PSU coordinators please guide students for VISA application in due time.
- For VISA fee, students can get reimbursement from PISAI. The payment evidence is needed for reimbursement.
- Travel cost to process for VISA, students can get reimbursement from PISAI. Travel document is needed as usual.
- PSU will purchase the tickets for members of the first group. Please send the copy of passport. The itinerary was sent to coordinators at each Thai partners and also to Dr. Petra for securing the accommodation and preparation for the group. The tickets will be issued soon after receiving the flight decision from KKU and CMU on July 15.

**Conclusion:** Coordinators agreed to follow up on the preparation for students' VISA and logistics.

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## 2.2 Students in the 2<sup>nd</sup> Batch

### *To be prepared*

- Preparation for the enrolment at home and host university
- Matching of advisors
- Module participation and support

**Conclusion:** The students in the 2<sup>nd</sup> batch have to enroll at home university as soon as possible and at host university in the 2<sup>nd</sup> semester of 2019 academic year. This is due to time constraint in financial management for the available project duration which will end on 14 Oct. 2020. In order to use the financial support, students have to enroll at both home and host universities including the commencement of mobility to the host university with the return tickets of at least 69 days.

## 2.3 Review of DDMP under PISAI

According to the work plan, the DDMP under PISAI needs to be reviewed. Chutima has asked three academia to be reviewers who experienced in higher education as well as with the Erasmus programs, both as a student supported by Erasmus Mundus and joining the Erasmus +. One person is the former dean of Graduate School, Maejo Univ. (Dr. Kriengsak Mengamphan, the second person is the former dean of engineering at Naresuan Univ. (Dr. Sarinthip) who is running the capacity building Erasmus + projects and the third person is Dr. Sayaun, Associate Dean for Academic Affairs, Graduate School, PSU who is the Erasmus Mundus alumni. Two persons from business sector have also been asked to join the review team. The review will most likely be taken place on July 22 or 31, 2019.

### **Consideration:**

- *Thai partner coordinators to participate at the review and the date.*

### **Conclusion:**

- All Thai partners agreed to participate at the review task.
- The review date is July 31, 2019.

## 2.4 Mid Term meeting dates

From the Skype meeting #4 we concluded that the meeting should be in November 2019 in conjunction with the Module 2 and organized at KU. At this meeting, there should be a selection of best practices of students and matching for the DDMP as a show case for other pairs and students.

### **Consideration:**

- *Specifying a Date in November 2019 at KU*

**Conclusion:** It was agreed that the meeting is on **8 November 2019** at **KKU** in conjunction with Module 2.

## 2.5 Final Project Conference and Project Meeting

The Final Project Conference and Project Meeting will be organized by KKU as in the workpackage. Following points need decision in order for KKU to prepare for the event.

**Consideration:**

- *Duration: 1.5 days for the Conference on Sustainable Agriculture and 1 day for project meeting for preparation of final report.*
- *Specifying a suitable month and date in 2020: July or August ?*

**Conclusion:**

1. KU offered to be the host of the Final Project Conference and Project Meeting.
2. As for the date of the events, Petra suggested that the decision be made in the next Skype meeting in order for the events to be merged with other projects that will know the selection results in August.

## 2.6 An Event in a ASEAN member country (Dissemination activities, WP 4)

Promotion of innovative DDMP under PISAI in the supply chain and in a ASEAN member country (*Activity WP 4.4*)

**Consideration:**

- *Responsible Partner – KKU*
- *Country to organize the event?*

**Conclusion:**

1. Petra recommend for the event to join with CULS activities at RUA (Cambodia) in November 2019.
2. Dr. Supat informed that the event can be during his research trip to Laos in October 2019.

## 2.7 Web Page

- Web page, Facebook, Google drive has been created as informed in the e-mail and the Skype meeting #1. Please help disseminating with EU logo and link to your university web page as it is required by Erasmus+ project for dissemination purposes.

Received the web pages from CMU, KKU and CULS.

**Reminder:** To help disseminating on partner web sites and different means

## Report from partners

### CMU

- Preparation of Module 1/2019 (7-26 August 2019)
- Students: matching between home and host, registration at host univ., thesis progress, **thesis titles and study site (needed for the final report)**, students graduating in 2019 and etc.
- Modules and the new courses created.
- Connection with private sectors/farmers and Training (Activity WP 4.5)

### KKU

- Preparation of Module 2/2019 – Dr. Supat informed of the dates for the second batch to be 21 October – 9 November 2019.
- Students: matching between home and host, registration at host univ., thesis progress, **thesis titles and study site (needed for the final report)**, students graduating in 2019 and etc. Most students already have advisors both at home and host universities, submitted student agreement and started mobility. **Chatnapa and.....have not submitted student agreement.**
- Modules and the new courses created. **This is planned and will be in effect in.....semester/20....**
- Connection/network with private sectors/farmers and Training (Activity WP 4.5).  
The training will be at the agricultural fair in January 2020. KKU is waiting for the decision on the agricultural fair plan.
- Report of Module 2/2018 to be submitted  
Dr. Arunee already published 100 reports. Twenty reports and the PDF file report be sent to PSU.

### KU

- Preparation of Module 3/2020  
Dr. Buncha informed of the dates for the second batch to be 5-26 February 2020. UCPH will bring 8 students to join.
- Students: matching between home and host, registration at host univ., thesis progress, **thesis titles and study site (needed for the final report)**, students graduating in 2019 and etc.  
**Miss.....** has submitted the student agreement and both home and host advisors have finalized the thesis contents. She will start the mobility to PSU in the 2<sup>nd</sup> semester/2019.  
**Mr.....** is planning to go to CMU in 2<sup>nd</sup> semester/2019 however, student agreement has not been submitted.
- Module and the new courses created

Dr. Buncha will create the course “Tropical Agriculture” in the international Tropical Agriculture master program.

- Connection with private sectors/farmers and Training activities (Activity WP 4.5)  
Training was held in May 2019 but still waiting for training document to report on activities.
- Report of Module 3/2018 to be submitted  
The report will be submitted by August 31, 2019.  
Time sheet and joint declaration will be submitted soon in July.
- Bilateral MOA between KU and each Thai partner  
MOA has just been signed by the President of KU and being mailed to Thai partners. Once received, each university shall proceed for the President’s signature at each Thai partner university.

## PSU

- Preparation of Module 4/2019  
If students at all 4 Thai universities would like to do internship, please inform PSU for the financial arrangement and the protocol.
- Students: matching between home and host, registration at host univ., thesis progress, **thesis titles and study site (needed for the final report)**, students graduating in 2019 and etc.  
One student, Miss Keminee, will start mobility to CMU within this semester in the field of agricultural development.  
Two students will register at KU in the 2<sup>nd</sup> semester/2019 in research framework of natural rubber.  
One student, Miss Chatamas will register at KU in the 2<sup>nd</sup> semester/2019 in research framework of edible plant.  
One student, Miss ....., will register at KU in the 2<sup>nd</sup> semester/2019 in research framework of livestock pest.  
One student, Miss Nongnaphat, is in the process of working out the plan with advisor at CMU in research framework of aquaculture.
- Modules and the new courses created  
PSU is developing 3 elective courses adopting Module 1, 2 and 3 and expecting to complete by 2<sup>nd</sup> semester/2019.
- Connection with private sectors/farmers and Training (WP 4-Dissemination)  
At least 2 trainings will be conducted during Southern Agricultural Fair (9-19 August 2019).  
The themes are 1) Organic farm through sufficiency path for sustainable life and 2) Agro-ecosystems for sustainability.  
Through these activities, the network of private sectors/farmers is directly involved.

## 2.9 Timetable: planning of next meeting dates

*Conclusion:*..... 10 September 2019 at 14.00 hour Thailand time.....

