



## MEMORANDUM OF AGREEMENT (Draft)

for Double-Degree Master's Program

between

Master study programmes in International Development and Agricultural Economics,  
Faculty of Tropical AgriSciences, Czech University of Life Sciences Prague, Czech Republic

And

Master of Science Programs in Agricultural Development, Faculty of Natural Resources,  
Prince of Songkla University, Thailand

With this Memorandum of Agreement, Czech University of Life Sciences Prague (CZU), the Czech Republic, and Prince of Songkla University (PSU), Thailand, (hereinafter referred to individually as the “Party” and collectively as the “Parties”), do hereby agree to academic cooperation in the Double Degree Master's Program between Master study programmes in International Development and Agricultural Economics (hereinafter abbreviated as “MSc. IDAE.”), Faculty of Tropical AgriSciences, Czech University of Life Sciences Prague, the Czech Republic and Master of Science Programs in Agricultural Development (hereinafter abbreviated as “MSc. AD.”), Faculty of Natural Resources, Prince of Songkla University, Thailand.

The Parties hereby agree as follows:

### 1. Glossary

“Double Degree Program” – Double Degree in Postgraduate for Master in the areas mentioned above.

“Home university” – The university which sends the student in the Master’s Double Degree Program in the areas mentioned above.

“Host university” - The university which receives the student in the Master’s Double Degree Program in the areas mentioned above.

“Transfer student” – A student nominated by a home university to study in the Master’s Double Degree Programs in the host university in the areas mentioned above.

## **2. Scope of collaboration**

The area of collaboration between the Parties are to enable:

- The development, Implementation, monitoring and improvement of the Double Degree Master’s Program by the Parties;
- The joint dissertation and supervision for Double Degree Program;
- Award two Master’s degrees, one from CULS and one from PSU;
- Joint teaching and research activities;

## **3. Program structure**

3.1 The duration of this double degree program will be for a notional period of two (2) years and maximum five (5) years, where the first year will be undertaken at the student’s home university.

3.2 Student from home university will study at the host university for a minimum of one year and vice versa.

3.3 The curriculum will be based on the regular curriculum provided by each university. Curriculum structure and course equivalent are listed in [Appendix A](#). The changing of curriculum must be informed and discussed between the Parties.

## **4. Number of Students**

The number of students from each Party’s university will be agreed upon by the Parties on a year-by-year basis prior to the commencement of an academic year.

## **5. Selection of the Students**

5.1 Candidates must fill up the application forms issued by the home university and host university.

5.2 Only fulltime students are allowed to apply and register for the Double Degree Program and they have to meet all the qualifications of enrollment for Double Degree Program set by the home and host universities

5.3 Application forms and documents will be evaluated first by home university and qualified applicants will be interviewed and selected by the Parties for final

evaluation.

5.4 The host university reserves the right to accept/decline nominated students by the home university upon agreement on CZU and PSU.

## **6. Registration**

6.1 The selected candidates from the home university will have to register again at the host university.

6.2 At CZU, the students will be enrolled into the Master study programmes in International Development and Agricultural Economics, Faculty of Tropical AgriSciences.

6.3 At PSU, the students will be enrolled into the Master's Degree Program in Agricultural Development, Faculty of Natural Resources.

6.4 Students enrolled in the Double Degree Program will be subjected to the rules and regulations of the university to which they are enrolled, and the laws of the country within which that university is located.

## **7. Supervisor**

7.1 For the Master's thesis, each student will have at least one main supervisor from the home university and one main supervisor from the host university.

7.2 The supervisor from the home university will be the co-supervisor at the host university. Both supervisors shall have a meeting at least once for every semester to supervise and evaluate the students involved by using several mediums such as emails, tele-conference, and/or other electronic devices.

7.3 The qualifications of supervisor must be in accordance with the regulations of each university.

## **8. Research Facility**

Both universities provide appropriate research facilities for students from each university. Research funding will be covered under the supervisor's grant, if any.

## **9. Thesis Committee**

9.1 The members of each thesis committee will be selected under the regulations for graduate studies of each university.

9.2 The members of the committee will be appointed by the home university.

## **10. Thesis and review**

10.1 The thesis topic and components should be developed under the joint supervision from both universities.

10.2 Students are required to submit one thesis, dealing with one main research

project, and the thesis must be written in English.

10.3 The student will also be required to submit the abstract or summary written in the student's mother language.

10.4 The Thesis submitted to each university must fulfill the requirement of the Master program at both universities.

## **11. Thesis Proposal and Defense**

Part of the completion of the Master's thesis is a defense of the thesis.

11.1 The thesis proposal and thesis defense are organized by home university and must be done simultaneously with all required parties present e.g. supervisor, co-supervisor and thesis committee (and external examiner at CZU and PSU).

11.2 The thesis proposal and thesis defense should be approved by thesis committee appointed by both universities. Academic staff from host university can be appointed as a thesis committee or an external examiner.

## **12. Recognition of Credits**

12.1 Students should obtain the required credits in accordance with the regulations of each university.

12.2 The home university should recognize the credits earned by the students at the host university under the credit transfer system. In the absence of specific international rules, CZU and PSU agreed to a conversion of the Credits in Thailand and ECTS with the following correspondence 1 Thai Credit (PSU) = 1.67 ECTS (CZU).

## **13. Degree Requirement**

The requirements for completion of the degree will be evaluated in accordance with the regulations of the home university and host university. Degrees will only be granted to students who have successfully satisfied all the program requirements as delineated by both Partner universities.

13.1 Students are required to complete the full number of credits stipulated by each university.

13.2 The transfer of credits will be granted in line with each university's regulations under the two Master's Degree Program mentioned above.

13.3 The number of publications should fulfill the graduation requirements of both universities combined.

## **14. Joint Publication**

14.1 All academic papers resulting from the student's thesis will be published with names of all supervisors and both universities.

14.2 The Parties agree that the publications will be co-authored jointly by the participants from PSU and CZU, with the order and designation of authorship determined by the co-principal investigators of the research collaboration.

14.3 Any scientific paper, article, publication, or announcement of advances generated in connection with work done under this Agreement, during the period of performance of the Agreement or in the future, will give proper credit to the efforts of each party and also shall not jeopardize any application for registration of any Intellectual Properties (if any).

### **15. Certificate of Degree**

15.1 After successful completion of the academic requirements and thesis defense from both universities, the student will be awarded their Master's degree from each university - a Master of Science (International Development and Agricultural Economics) from CZU and a Master of Science (Agricultural Development) from PSU.

15.2 The approval for award only one Master's degree from the Double Degree Program is subject to agreement by the Home University and Host University.

### **16. Educational Quality Assurance**

Educational quality assurance must be accordance with the regulations, policies and procedures of each university.

### **17. Intellectual Property Rights**

17.1 Intellectual property rights that arise from research findings, concepts, ideas, inventions know-how or working papers which are developed, designed or created as a result of thesis co-operation between CZU and PSU pursuant to this Agreement shall remain vested by both Parties.

17.2 University that are aware of an Intellectual property infringement have to notify a partner university by written the notice without reserve the rights to take any relevant legal action.

17.3 Joint Registration of Intellectual Property must be in accordance up on the written agreement between the Parties.

### **18. Student's Financial Responsibility**

18.1 Students will be responsible for the admission/registration, tuition fee and other compulsory fees to the home university. The tuition fees will be exempted at the host university in accordance with the agreement between both universities.

18.2 Students will be responsible for their expenses including national and international travel expenses, accommodations, food and living expenses, and

healthcare fees.

### **19. Appeals and complaints**

Any appeals and complaints should be followed in accordance with the Procedure for Student Complaints and Academic Appeals of both universities. The Parties is responsible for providing the information and details on an appeals process.

### **20. Changes in Collaboration**

20.1 The collaboration including the joint cooperation under this agreement may be modified or changed after this Agreement is signed by the authorized representatives. This must be done in written notice and signed by the authorized representatives from both Parties.

20.2 Any termination may be made by the mutual agreement of the two universities. Either party shall at all material times entitle to terminate this agreement by providing six (6) months written notice in advance.

20.3 In case of termination of this Agreement for any reason, all students who have commenced their study under this agreement will be allowed to continue their studies until completion under the conditions applied at the time when the notice was accepted. The termination should not be affected on the research work and studies of remaining students.

### **21. Term of Agreement**

This Agreement shall become effective for a period of five (5) years from the date of signing by the authorized representatives of both Parties. After the expiration of the Agreement, subject to the mutual consent of both Parties, this MOA maybe renewed for a further period of five (5) years within twelve (12) months prior the expiry date. However, if there is no request in writing to suspend or alter the program from either Party, then the present agreement will remain valid.

In witness whereof, this MOA is be signed by the authorized representatives of the Parties.

**SIGNED BY:**

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Prof. Ing.

Czech University of Life Sciences Prague

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Date

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Asst. Prof. Dr.

Prince of Songkla University

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Date